



DRIVE CHIP & PUTT

Age Verification
Regional Qualifying

Age Verification Overview



All participants are required to show proof of age should they advance to regional qualifying. Failure to provide a birth certificate or proper form of age verification for the regional qualifier will result in that participant being ineligible to compete.



Age Verification Process



Sign in to your DCP account

- Visit drivechipandputt.com
- Click sign in on the top right corner of the homepage
- Enter your account credentials (email and password)

If already signed in to your DCP account

- Hover over your initials on the top right corner of the homepage
- Click on “Dashboard” within the dropdown menu

Account Dashboard

- Once you have successfully signed in to your account or have clicked on the dashboard link, you will be taken to your Account Dashboard where all of your participant’s will be available for edit.

Dashboard

MY PARTICIPANTS

	Sample Participant Evans, GA AGE: 9 GENDER: Boys	VIEW PROFILE
REGIONAL QUALIFIER	The Bears Club	WITHDRAW
	Test Participant Evans, GA AGE: 9 GENDER: Boys	VIEW PROFILE
REGIONAL QUALIFIER	The Bears Club	WITHDRAW
	Example Participant Evans, GA AGE: 6 GENDER: Boys	VIEW PROFILE
REGIONAL QUALIFIER	The Bears Club	WITHDRAW

Age Verification Process



View Profile

- For each participant that has qualified for a regional qualifier, please click on the “view profile” button to the right of their name.

Age Verification Module

- Scroll down the page to the Age Verification module, which is located beneath the qualifying results your participant has from the current season.

Add Attachment

- Please provide the participant’s birth certificate or other proper form of age verification by adding the document as an attachment. Failure to provide age verification in advance of regional qualifying will result in that participant being ineligible to compete. Document formats include PDF or JPG.

Dashboard

MY PARTICIPANTS



Sample Participant

Evans, GA

AGE: 9

GENDER: Boys

VIEW PROFILE

REGIONAL QUALIFIER
The Bears Club

WITHDRAW

AGE VERIFICATION [What is this?](#)

Please provide the participant’s birth certificate or other proper form of age verification by adding the document as a regional qualifying will result in that participant being ineligible to compete. Document formats include PDF or JPG.

ADD ATTACHMENT

AGE VERIFICATION [What is this?](#)

Please provide the participant’s birth certificate or other proper form of age verification by adding the document as an attachment below. Failure to provide age verification in advance of regional qualifying will result in that participant being ineligible to compete. Document formats include PDF or JPG.

ADD ATTACHMENT *

[Click Here to Select Document](#)

SAVE

CANCEL

Age Verification Process



Document Submitted

- Once you have submitted the age verification document, the PGA Section administering the Regional Qualifier will review the uploaded attachment in advance of the competition.
- At this time, no further steps are required from the guardian.

AGE VERIFICATION [? What is this?](#)

[Edit](#)

Please provide the participant's birth certificate or other proper form of age verification by adding the document as an attachment below. Failure to provide age verification in advance of regional qualifying will result in that participant being ineligible to compete. Document formats include PDF or JPG.

ATTACHMENT

[birth-certificate-example.jpg](#)

! Thank you. Your participant's age verification document is currently under review. Its status will be updated to approved or denied in advance of the regional qualifier.

Age Verification Process



Document Approved or Denied

- If approved, there will be a green message underneath the age verification module. No further steps will be required.
- If denied, there will be a red message underneath the age verification module. Should the document be denied, the PGA Section or Drive, Chip and Putt Executive Committee will reach out to you with more information.

Approved

AGE VERIFICATION [? What is this?](#)

[Edit](#)

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ATTACHMENT

[birth-certificate-example.jpg](#)

✔ Your participant's age verification document has been approved. No further action is necessary. Please visit the event page for all other competition information.

Denied

AGE VERIFICATION [? What is this?](#)

[Edit](#)

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ATTACHMENT

[birth-certificate-example.jpg](#)

! Your participant's age verification document has been denied. Please contact info@drivechipandputt.com for more information.



Thank You
