**Access to the DCP Portal**

**Website:** [**Drivechipandputt.com**](http://Drivechipandputt.com)

**Username: Email**

**Password: if you forgot your password ask Chelsea Guoynes**

**Any changes made in the DCP portal are live and will display to the consumers.**We encourage you to use the portal as a tool to check on your **registration numbers** and add any additional information you would like you players and families to know on the **Event Information** page. **Please do not create pairings!**

* [Roster Tutorial](https://drive.google.com/file/d/14eIGXJliLQbxDO6OiR3PE10vd88Ju8sT/view?usp=sharing)
* [Event Page Tutorial](https://drive.google.com/file/d/14cr4_-91KVB0XD27DUAsQJ9BdSk20n4A/view?usp=sharing)

**Digital Scoring**

If you have access to a set of iPads, or are comfortable asking your volunteers/staff to use their phone you can use digital scoring this year. Digital scoring will work online or offline. If you are offline and away from wifi or data you will need to connect the device to the internet to upload the scores. You can input scores offline and it will save them until you can connect to the internet.

If you would like to use digital scoring please let Chelsea know at least 7 days prior to your event and she will help set up digital scoring for you to use.

**Entering Scores during/after the competition**

* You will need to enter scores for the players. We recommended entering the scores as the players come in. Once a division finishes you can hand out the awards and have those players leave the competition zones.
* [Scoring Tutorial-](https://drive.google.com/file/d/14f75kc5eUAgYJaLcFK2i7JkOWYrSbThX/view?usp=sharing)how to enter the player scores
* This is easiest to do on a laptop/desktop with internet connection.

**Leaderboards**

* Leaderboards will only be displayed digitally this year, we will not provide paper scoreboards. We want to help reduce gathering by making the leaderboard easily accessible on a mobile device
* We will send you a QR code to print and place at scoring, parents can scan it with a smartphone and follow along!
* You can also set up a leaderboard on a TV or computer monitor at scoring.
	+ Go to your consumer facing event page
	+ Click leaderboard
	+ you will need to manually change this after each division, it does not auto rotate through the divisions